



**Rental/Utility/Moving Assistance Requirements**

**BASIC ELIGIBILITY**

1. **Veteran Status** – 1 day of Active Duty (FT military includes basic training); discharge Not "Dishonorable" Prove with DD214 and/or one of the following: VA Healthcare Card, Service Connected Disability Letter
2. **Very Low to Moderate Income** – the household income of all adults is below 67%. Priority for below 30% (2020). According to area median family income (AMI)

Our program currently focuses on veterans that reside within in Springfield, MA or are relocating to Springfield, MA. For veterans Not meeting that criteria, we will assist them with finding other adequate programs/services within the area for their immediate needs.

| Household Size           | 1        | 2        | 3        | 4        | 5        | 6        | 7        | 8        |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Gross Income:<br>67% AMI | \$39,868 | \$45,580 | \$51,296 | \$56,945 | \$61,504 | \$66,062 | \$70,620 | \$75,200 |
| Gross Income:<br>30% AMI | \$18,650 | \$21,300 | \$23,950 | \$26,600 | \$30,170 | \$34,590 | \$39,590 | \$43,430 |

**Rental Assistance** – Veteran needs to be homeless or At-Risk of Homelessness staying in emergency shelter, place not meant for habitation (sleeping in car, park, bus station, camp ground, abandoned/condemned building, tent, etc.), Transitional Housing programs/homeless programs, or program stay (jail/hospital) . Couch surfing & must leave, paying for their own hotel, active eviction case, leaving a program (such as jail/hospital/inpatient) where the stay has been longer than 90 days.

**Utility Assistance** -Veteran needs to provide proof of residency and all past due and current account status information All Veterans that meet Basic Eligibility must complete additional screening which

is based off of VA approved standards, eligibility criteria and threshold score.

Moving Assistance-Veteran needs to provide proof of new residency. (Ex. Lease/rental agreements, etc.).

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**REQUIRED DOCUMENTATION**  
*required*

*Additional Information or documentation may be required*

1. **Documentation for Veteran Status** – One day of active duty, anything except "Dishonorable" discharge. Now includes those who signed up for full time active duty but did not complete basic training (as of 2/2018) **Veteran Status** - DD214, VA Healthcare Card, and/or Service Connected Disability Letter
2. **Documentation for All Income** -working adults (over 18)
  - a. **Counted Income**
    - Recent Paystub(s) for anyone over 18 and working dating back 4weeks prior to date of requesting assistance
    - Assistance/Disability Letters with amount per month
    - Excludes Financial Aid, One-time payments/retroactive lump sums
3. **Documentation of Housing Status: Homeless/Imminent Risk - Prevention**
  - a. **Homeless (Literally):** Outside/Emergency Shelter
    - Proof of shelter stay, address or closest cross streets if outside
    - Self-verification is allowed, third party verification preferred (letter or form available)
  - b. **Homeless (in Hotel):** Must be paid by third party charity/government/program etc.
    - Proof of payment by third party
  - c. **At Risk - Prevention (NOT housed): Couch surfing/self-pay hotel stay**
    - Couch Surfing - Notice from current housing stating the need to leave on or before **30** days
    - Hotel - Financial proof the household can't afford to stay for more than two weeks
  - d. **At Risk - Prevention (Currently Housed):** Apartment with lease & current eviction/Foreclosure eviction
    - Eviction notices/court mediation documents and lease
    - Foreclosure notice with move out date