



Emergency Fuel Fund – Check List. Effective January, 2020

Please bring the following REQUIRED documents to your appointment. Missing documents may delay your application and/or result in your appointment being rescheduled!

1. Valid picture identification
2. Statement of hardship (in your words)
3. Utility bill:
 - a. Gas Only;
 - b. Must be current within 30-days;
 - c. Must be in applicant's name.
4. Housing Status (**Must be current with 30-days and in applicants name**):

NOTE: You only need to provide ONE items from the list.

- a. Mortgage statement;
 - b. Rental agreement;
 - c. Lease;
 - d. Property tax bill;
 - e. Water/sewer bill;
 - f. Homeowners insurance.
5. Income verification (**bring all that apply to you and your household**):
 - a. 4-Most recent pay stubs (Must be consecutive);
 - b. Previous year tax returns;
 - c. Pension/Retirement;
 - d. Unemployment;
 - e. Worker compensation;
 - f. Veterans benefits;
 - g. Alimony/Child support (court order);
 - h. TNAF;
 - i. Social Security Disability (SSDI);
 - j. Social Security (SSI);
 - k. SNAP;
 - l. Rental income;
 - m. Other: _____